



Agenda
Corporate Services Committee

October 9, 2025, 5:30 p.m.

City Hall - 808 2nd Avenue East - Council Chambers

The public can attend meetings in person. Meetings will also be livestreamed on the City's Council and Committee webpage. If there are technical issues with the livestream that can't be fixed within 15 minutes, the meeting will continue, and a recording will be available later, on the webpage or by contacting the City Clerk. People who can't attend the meeting in person for Public Forum, should send their comments to the Recording Secretary one business day before the meeting. These comments will be shared with members and included in the updated agenda.

- 1. CALL TO ORDER**
- 2. CALL FOR ADDITIONAL BUSINESS**
- 3. DECLARATIONS OF INTEREST**
- 4. CONFIRMATION OF MINUTES**
 - 4.a Minutes of the Corporate Services Committee meeting held on September 11, 2025
- 5. DEPUTATIONS AND PRESENTATIONS**

There are no deputations or presentations.
- 6. PUBLIC FORUM**
- 7. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION IS REQUIRED**

There are no correspondence items being presented for consideration.
- 8. REPORTS OF CITY STAFF**
 - 8.a Communications
 - 8.a.1 Report CM-25-025 from the Communications Advisor Re: External Communications Strategy Project Plan
 - 8.b Information Technology
 - 8.b.1 Report CR-25-129 from the Manager of Information Technology Re: Electronic Signature Policy (AF011)
 - 8.c Accounting
 - 8.c.1 Report CR-25-126 from the Director of Corporate Services Re: 2025 T2 Financial Update
 - 8.d Human Resources

- 8.d.1 Report CR-25-127 from the Human Resources Specialist Re: Joining the Coalition of Inclusive Municipalities
- 8.d.2 Report CR-25-046 from the Manager of Human Resources Re: Pay and Compensation Update
- 8.d.3 Report CR-25-130 from the Human Resources Specialist Re: Human Resources Metrics
- 8.d.4 Report CR-25-118 from the Manager of Human Resources Re: Update on Safety in Council Chambers

8.e Clerks
None.

8.f Corporate and Facility Services
None.

8.g Fire
None.

8.h Parking and By-law Enforcement
None.

8.i Taxes and Revenue
None.

9. MATTERS POSTPONED

There are no matters postponed.

10. MOTIONS FOR WHICH NOTICE WAS PREVIOUSLY GIVEN

There are no motions for which notice was previously given.

11. CORRESPONDENCE PROVIDED FOR INFORMATION

There are no correspondence items being presented for information.

12. DISCUSSION OF ADDITIONAL BUSINESS

13. NOTICES OF MOTION

14. ADJOURNMENT