

Staff Report

Report To: City Council
Report From: Staci Landry, Deputy Clerk
Meeting Date: September 28, 2026
Report Code: CR-26-089
Subject: Lottery Licence for Brightshores Health System Owen Sound Foundation

Recommendations:

THAT in consideration of Staff Report CR-26-089 respecting a lottery licence for Brightshores Health System Owen Sound Foundation, City Council approves the issuance of a lottery licence as outlined in the report.

Highlights:

- Brightshores Health System Owen Sound Foundation is applying for a lottery licence for their 12 Days of Christmas Oncology fundraiser with a total prize value of \$12,704.50.
- Tickets will be sold from September 29, 2026 to December 23, 2026.
- Prizes will be drawn each day from December 13, 2026 to December 24, 2026.
- The City's Lottery Licensing By-law requires that all raffle lottery licence applications with total prize values exceeding \$10,000 be presented to Council for consideration.

Vision 2050 - Strategic Plan Alignment:

[Strategic Plan](#) Priority: The recommendation contributes to core service delivery or a corporate initiative that enables service delivery for one or more strategic priorities.

Previous Report/Authority:

[Lottery Licensing By-law No. 1994-079](#) – Section 5.2

Background:

On September 9, 2026, staff received a raffle lottery application from Brightshores Health System Owen Sound Foundation for their 12 Days of Christmas Oncology fundraiser.

In accordance with the City's Lottery Licensing By-law, all raffle lottery licence applications with total prize values exceeding \$10,000 are to be placed before Council for consideration. Such applications shall be accompanied by security covering the total amount of the prize value in the form of a certified cheque, cash, or letter of credit from a chartered bank.

Analysis and Options:

In order to be eligible to receive a licence, Brightshores Health System Owen Sound Foundation must have certain documentation up to date as required by the Alcohol and Gaming Commission of Ontario (AGCO). Staff note that all documents required for licensing have been received and all licensing requirements have been met.

Brightshores Health System Owen Sound Foundation also provided the required securities with their application as required by the Lottery Licensing By-law.

It is staff's recommendation that Council approve the raffle licence application so that the Licensing and Marriage Coordinator can issue the licence.

Resource Alignment:

Financial Resources

The City will receive a lottery licence fee of \$381.14 which is 3% of the prize value of the draw, as required by the AGCO.

Human Resources

The Licensing and Marriage Coordinator will process the application as part of their regular duties.

Time and Scheduling

N/A.

Technology and Infrastructure

N/A.

Climate and Environmental Impacts:

There are no anticipated climate or environmental impacts.

Communication and Engagement:

This report has been posted to the City's website with the agenda in advance of the meeting. Brightshores Health System Owen Sound Foundation will be notified of Council's decision.

Report Developed in Consultation With:

Licensing and Marriage Coordinator

Attachments:

None.

Reviewed by:

Briana Bloomfield, City Clerk

Kate Allan, Director of Corporate Services

Submission approved by:

Tim Simmonds, City Manager

For more information on this report, please contact Staci Landry, Deputy Clerk at slandry@owensound.ca or 519-376-4440 ext. 1235.