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GREY SAUBLE CONSERVATION AUTHORITY
MINUTES
Full Authority Board of Directors
Wednesday, July 22, 2026, at 1:15 p.m.

The Grey Sauble Conservation Authority (GSCA) Board of Directors' meeting was held in a hybrid format of in-person at the Grey Sauble Conservation Authority Administrative Office and virtually via the meeting application, WebEx.

1. Call to Order

Chair Scott Greig called the meeting to order at 1:16 p.m., welcomed all those present in person and virtually and provided a land acknowledgment.

Directors Present In-Person: Chair Scott Greig, Vice Chair Jennifer Shaw, Robert Uhrig, Tobin Day, Rick Winters, Tony Bell, Scott Mackey, Caleb Hull

Directors Present Virtually: Jon Farmer

Regrets: Alex Maxwell, Nadia Dubyk

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Manager of Information Services, Gloria Dangerfield; Manager of Finance and Human Resources Services, Alison Armstrong; Intermediate Planner, Nicole McArthur; Field Assistant, Kameron Arnold

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting.

3. Call for Additional Agenda Items

Nothing at this time.

4. Adoption of Agenda

Motion No.:		**Moved By:**	**Rick Winters**
FA-26-067		**Seconded By:**	**Tony Bell**

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of July 22, 2026.

Carried

5. Approval of Minutes

Motion No.:	**Moved By:**	**Scott Mackey**
FA-26-068	**Seconded By:**	**Jennifer Shaw**

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of June 24, 2026.

Carried

6. Business Out of Minutes

None at this time.

7. Consent Agenda

Chair Greig pulled the receipts and expense item

Motion No.:	**Moved By:**	**Robert Uhrig**
FA-26-069	**Seconded By:**	**Jon Farmer**

THAT in consideration of the Consent Agenda Items listed on the July 22, 2026, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) a. Environmental Planning – Section 28 Permits – June 2026; b. Conservation Authority Screening Guide; (ii) Administration – Receipts & Expenses – June 2026; (iii) Recent Media Articles.

Carried

8. Business Items

i. Administration

a. 2027 Draft Budget

CAO Tim Lanthier spoke with regards to the drafted 2027 Budget. It was noted that the Cost-of-Living Adjustment (COLA) was calculated as per the Board's resolution.

Mr. Lanthier noted that due to the province's directive to have the 2027 budget approved prior to December of 2026, the budget must be circulated early enough as to not interfere with the upcoming municipal election.

Mr. Lanthier noted that he has made arrangements to speak with all Member Municipal Councils. Additionally, Mr. Lanthier reached out to senior staff from those Member Municipalities that had previously expressed interest in discussing the budget earlier. No further action was requested.

Vice Chair Shaw asked with regard to the Conservation Ontario Levy and where it is reflected in the budget. Mr. Lanthier responded that it is added to the Administration budget under "other". Vice Chair Shaw followed up with a question regarding the Volunteer Program and which department is responsible for it. Mr. Lanthier responded that the volunteer program is budgeted under the Administration and Communication's budgets.

Chair Greig asked to expand on parking revenues and what is the basis for the revenue budgeted. Mr. Lanthier responded that staff estimate a conservative revenue target based off previous years' revenues.

Motion No.:		**Moved By:**	**Robert Uhrig**
FA-26-070		**Seconded By:**	**Jon Farmer**

WHEREAS GSCA Staff have prepared the 2027 Draft Budget for the Board of Directors' consideration,

AND WHEREAS the Conservation Authorities Act requires that this Draft Budget be circulated to participating municipalities for a minimum 30-day commenting period,

THAT the Grey Sauble Conservation Authority Board of Directors receive the 2027 Draft Budget,

AND THAT Staff be directed to distribute the 2027 Draft Budget and Budget Companion to participating municipalities for the minimum 30-day review period.

AND THAT Staff bring a report before the Board of Directors at the September 2026 meeting of the Board for final review and approval of the 2027 Budget.

Carried

b. 2026 Workplan Report Back

CAO Lanthier spoke to the progress that staff have made on the 2026 workplan thus far, with 35% of tasks completed and an additional 47% on track.

Mr. Lanthier spoke to two items to be deferred. The Eugenia Falls cenotaph historical signage is proposed to be deferred to when the lead staff is back from leave. The Inglis Falls parking area resurfacing and expansion has been deferred to the 2027 Workplan as it was included in the 2027 budget, not the 2026 budget

Mr. Lanthier spoke to the two items that staff are recommending be deferred. Staff time and resources for the historical signage planned for the Eugenia Cenotaph is being redirected to Memorial Forest signage. It was noted that there is a more immediate need at the Memorial Forest properties. Additionally, Mr. Lanthier noted that the Inglis Parking Expansion and Resurfacing project was intended to be budgeted for and completed in 2027 not 2026.

In light of the upcoming consolidation, it was recommended to pause work on several items.

- Identification of additional resource needs to address any workload pressures.
- Completion of the GSCA Records Retention Policy
- Strategic Plan viewer for the 10-year horizon.
- Board Performance Standard update to the Administration By-Law
- Formal Asset Management Plan funding model

It was noted that the consolidation makes these items unnecessary and/or a duplication of efforts.

Member Uhrig asked if there is value in all six CAs bringing completed policy and procedure documents to the table in the hopes that they can bring the best ideas to the table. Mr. Lanthier responded that items such as the Records Retention Policy was a collaborative effort with several other CAs including Lake Simcoe CA.

Member Mackey asked in regard to the GSCA Ash Management Plan and what work has been done towards managing ash on CA properties.

Mr. Lanthier noted that GSCA has incorporated ash management in both Forestry marking practices and under Lands operations. Additionally, Staff are working on a proposal that would see areas tendered for harvest ash trees specifically, thereby reducing the overhead costs of contracting a forestry company to remove the ash trees.

Vice Chair Shaw asked with regard to volunteer tasks and which departments would be involved. Mr. Lanthier responded that much of the volunteer management falls under Education, Communications, and Operations.

Vice Chair Shaw asked with regard to Tara flood models, would this information be made public or only used in-house. Mr. Lanthier responded that these models would feed into the floodplain mapping and would not necessarily be available to the public, though the floodplain mapping would be.

Mr. Lanthier spoke to the Technical Guidelines that have been released by the province for review, noting that in-land lake and river guidelines have been released, the shoreline guidelines are expected soon.

Member Uhrig asked with regard to fire management or prevention on CA properties. Mr. Lanthier noted that GSCA does not have the Boreal Forest that northern Ontario is made up of; however, it was noted that GSCA's responsible forestry practices help to reduce chances of large-scale forest fires.

Member Day asked if there are tasks in the workplan that may be at risk of being lost after the consolidation. Mr. Lanthier responded that Category 1 programs and services are mandatory and are not at risk. And added that while Category 3, non-mandated programs and services, may be at risk, many of the other CAs also have many of these programs in place at present. Overall, Mr. Lanthier felt that these programs align well with GSCA's partners and the risk losing these programs and services is low.

Motion No.:	**Moved By:**	**Scott Mackey**
FA-26-071	**Seconded By:**	**Caleb Hull**

WHEREAS the Board of Directors has approved the 2026 Strategic Workplan for the operations of the Authority;

THAT the Grey Sauble Conservation Authority Board of Directors receive this second quarter update as information and approve any noted timeline amendments.

Carried

c. Provincial Offences Officer Designation

CAO Lanthier spoke to the designation of Provincial Offences Officers by the Board and gave an overview of what these staff do and are responsible for. It was noted that three staff members have recently completed their training and are being recommended to be appointed by the Board: Clinton Stredwick, Nicole McArthur, and Kameron Arnold.

Member Mackey asked if violations are mainly complaint driven or are staff actively seeking out violations. Mr. Lanthier noted that violations are mainly complaint driven; however, it was noted that staff have the latitude to look into issues should they come across them in the course of their day to day operations.

Motion No.:		**Moved By:**	**Tony Bell**
FA-26-072		**Seconded By:**	**Tobin Day**

WHEREAS Grey Sauble Conservation Authority must monitor compliance with the Conservation Authorities Act and, where appropriate, enforce the provisions of that Act,

AND WHEREAS staff have completed the appropriate Provincial Offences Officer training,

THAT Nicole McArthur and Clinton Stredwick be designated as Provincial Offences Officers to enforce the provisions of Section 28 of the Conservation Authorities Act and any related regulations.

AND THAT Kameron Arnold be designated as a Provincial Offences Officer to enforce the provisions of Section 29 of the Conservation Authorities Act and any related regulations.

Carried

d. CAA Update

CAO, Tim Lanthier spoke to recent updates. It was noted that there had been a Direction from the Ministers regarding CA budgets and the requirement to have them completed and approved by the end of December.

Mr. Lanthier and Vice Chair Shaw attended a pre-transition committee meeting on July 6th at Nottawasaga Valley CA's office.

The Ministry has announced the Project Executive appointments. Don Goodyear, currently at Lake Simcoe Region CA, has been appointed as the Project Executive and future CAO of the Lake Huron RCA.

The first official Transition Committee meeting will be held on August 6th at the Ausable Bayfield CA office.

Member Farmer asked if there was cause to be concerned that the Project Executive had been out of Lake Simcoe and if smaller communities through the regional watershed would lose their voice. Mr. Lanthier responded that he does not have any specific concerns, especially in light of the groundwork that the pre-transition group had done in creating a guiding charter for the transition process.

Vice Chair Shaw asked if there have been any conversations with Bruce County regarding future budgeting, noting the recent article regarding Grey County staff's budget estimate for 2028. Mr. Lanthier responded that he had not heard anything specific; however, noted that it has become apparent that the Province may not be keeping upper tier municipalities as informed as the lower tier and conservation authorities.

9. New Business

Nothing at this time.

10. CAO's Report

CAO Lanthier updated the Board on several items.

Mr. Lanthier reported that he has held several meetings with local community partners and stakeholder groups regarding the Arboretum Trail project and noted that there has been a lot of interest and support from these groups. Staff will be applying for a Community Foundation Grey Bruce grant.

Mr. Lanthier spoke to some concerns raised over the dock and pavilion structures at the Arran Lake property. It was noted that both structures have been removed due to their unsafe condition. A decision has not yet been made to replace the dock structure. Staff have set a meeting to discuss with the local community this evening.

Mr. Lanthier spoke to concern raised by members of the Shallow Lake community regarding picnic tables that had been left at GSCA's shallow lake property and removed by staff. It was noted that the individual who left the tables there did not have permission from GSCA. Staff have made arrangements to have two new GSCA tables installed at the property.

It was stressed that should the public like to donate to GSCA they are encouraged to reach out to staff.

Member Mackey asked what liabilities the CA may experience with continue to provide the dock at Arran Lake. Mr. Lanthier responded that there are liabilities but noted that the CA has assumed the liability for a long time.

Mr. Lanthier noted John Bittorf's retirement event on July 24th and the Glen Property Ribbon Cutting on August 27th.

11. Chair's Report

Chair Greig had nothing to report.

12. Other Business

Nothing at this time.

13. Resolution to Move into Closed Session

Motion No.:	**Moved By:**	**Rick Winters**
FA-26-073	**Seconded By:**	**Tobin Day**

THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at 2:18 pm to discuss matters related to the following:

i. **Minutes of the Closed Session of the Regular Board of Directors Meeting held on May 27, 2026; and,**

ii. **2026 CAO Mid-Year Performance Check-In - closed as it relates to personal matters about an identifiable individual including Authority Directors or Authority employees. (GSCA Administrative By-Law, Section 4 (xvii)(b)).**

AND FURTHER THAT CAO, Tim Lanthier and Administrative Assistant, Valerie Coleman will be present.

Carried

14. Resolution Approving the Closed Session Minutes – May 27, 2026

Motion No.:	**Moved By:**	**Rick Winters**
FA-26-074	**Seconded By:**	**Robert Uhrig**

THAT the Grey Sauble Conservation Authority Board of Directors approve the May 27, 2026, Closed Session minutes as presented in the closed session agenda.

Carried

15. Reporting Out of Closed

Members gave direction to staff on items that were identified and nothing else.

16. Next Full Authority Meeting

Wednesday August 26, 2026

17. Adjournment

The meeting was adjourned at 2:59 p.m.

Valerie Coleman

Scott Greig, Chair

Valerie Coleman
Administrative Assistant