Staff Report

Report To: City Council

Report From: Pamela Coulter, Director of Community Services

Meeting Date: September 14, 2026

Report Code: CS-26-090

Subject: Housekeeping Amendment to By-law No. 2026-098 – Change Name on Lease for a Portion of the Municipal Parking Area on 11th Street West

Recommendations:

THAT in consideration of Staff Report CS-26-090 respecting a housekeeping amendment to By-law No. 2026-098, City Council directs staff to bring forward a by-law to amend By-law No. 2026-098 to revise the lessee's name from Brandon Vanderschot to The BMG Corp.

Highlights:

- A housekeeping update to the by-law is required to revise the name of the lessee from Brandon Vanderschot to The BMG Corp.; Brandon Vanderschot is the President and sole signing authority for The BMG Corp.

Vision 2050 - Strategic Plan Alignment:

Strategic Plan Priority: Prosperous City – Supporting initiatives that increase competitive economic advantages for current and new businesses and their employees.

Previous Report/Authority:

CS-25-045 – Request to Lease a Portion of Municipal Parking Area – 11th Street West

By-law No. 2025-104 – Execute a lease agreement respecting five parking stalls on 11th Street West, east of 1st Avenue West

CS-26-066 – Request to Lease Two Additional Parking Spaces – Municipal Parking Area – 11th Street West

By-law No. 2026-098 - Execute a Lease Agreement Amendment with Brandon Vanderschot, respecting two additional parking stalls on 11th Street West, east of 1st Avenue West

Background:

In 2025, Council approved a 10-year lease for five (5) municipal parking spaces on 11th Street West to support the redevelopment of 1095 1st Avenue West. Council approved the lease of two (2) additional parking spaces on July 13, 2026. A by-law was approved on July 27, 2026 to authorize the Mayor and Clerk to execute the lease agreement amendment with Brandon Vanderschot.

Following approval of the by-law and the lease agreement amendment, the lessee requested that the name on the lease agreement be revised to The BMG Corp. Brandon Vanderschot is the president and sole signing authority.

The purpose of this report is to address the name change and request that Council approve a by-law to allow the lease agreement amendment to be executed with The BMG Corp.

Analysis and Options:

The proposed amendment is housekeeping in nature and does not alter the terms, conditions, or intent of the lease agreement. The only change is revising the name of the lessee from Brandon Vanderschot to The BMG Corp.

Resource Alignment:

Financial Resources

Seven (7) parking spaces currently at $300/year = $2,100 per year

The lease includes a 3 per cent per year lease rate adjustment.

Human Resources

Additional staff time was required to address the name change through the drafting of this report and an amending by-law.

Time and Scheduling

The amending by-law has been listed on the September 14, 2026 Council agenda for approval.

Technology and Infrastructure

N/A.

Climate and Environmental Impacts:

This supports the objectives of the City's Corporate Climate Change Adaptation Plan by considering climate adaptation in the development of the City's strategies, plans, and policies.

Of particular note:

- The proposed development will maximize the use of existing vacant, underutilized buildings and municipal services.
- Sharing parking, where possible, promotes efficient use of existing resources and limits new impervious surfaces.

Communication and Engagement:

This report has been posted to the City's website with the agenda in advance of the meeting.

Report Developed in Consultation With:

Manager of Legislative Services

Attachments:

None.

Submission approved by:
Tim Simmonds, City Manager

For more information on this report, please contact Pamela Coulter, Director of Community Services at pcoulter@owensound.ca or 519-376-4440 ext. 1252.