Staff Report

Report To: City Council

Report From: Staci Landry, Deputy Clerk

Meeting Date: November 30, 2026

Report Code: CR-26-096

Subject: Lottery Licence for Sydenham Sportsmen's Association

Recommendations:

THAT in consideration of Staff Report CR-26-096 respecting a lottery licence for the Sydenham Sportsmen's Association, City Council approves the issuance of a lottery licence as outlined in the report.

Highlights:

- The Sydenham Sportsmen's Association is applying for their annual boat and recreational draw lottery licence with a total prize value of $48,185.70.
- Tickets will be sold from January 1, 2027, until September 5, 2027.
- The City's Lottery Licensing By-law requires that all raffle lottery licence applications with total prize values exceeding $10,000 be presented to Council for consideration.

Vision 2050 - Strategic Plan Alignment:

Strategic Plan Priority: The recommendation contributes to core service delivery or a corporate initiative that enables service delivery for one or more strategic priorities.

Previous Report/Authority:

Lottery Licensing By-law No. 1994-079 – Section 5.2

Background:

On October 29, 2026, staff received a raffle lottery application from the Sydenham Sportsmen's Association for their annual boat and recreational draw.

In accordance with the City's Lottery Licensing By-law, all raffle lottery licence applications with total prize values exceeding $10,000 are to be placed before Council for consideration. Such applications shall be accompanied by security covering the total amount of the prize value in the form of a certified cheque, cash, or letter of credit from a chartered bank.

Analysis and Options:

In order to be eligible to receive a licence, the Sydenham Sportsmen's Association must have certain documentation up to date as required by the Alcohol and Gaming Commission of Ontario (AGCO). Staff note that all documents required for licensing have been received and all licensing requirements have been met.

The Sydenham Sportsmen's Association also provided the required securities with their application as required by the Lottery Licensing By-law.

It is staff's recommendation that Council approve the raffle licence application so that the Licensing and Marriage Coordinator can issue the licence.

Resource Alignment:

Financial Resources

The City will receive a lottery licence fee of $1,445.57 which is 3 per cent of the prize value of the draw, as required by the AGCO.

Human Resources

The Licensing and Marriage Coordinator will process the application as part of their regular duties.

Time and Scheduling

N/A.

Technology and Infrastructure

N/A.

Climate and Environmental Impacts:

There are no anticipated climate or environmental impacts.

Communication and Engagement:

This report has been posted to the City's website with the agenda in advance of the meeting. The Sydenham Sportsmen's Association will be notified of Council's decision.

Report Developed in Consultation With:

Licensing and Marriage Coordinator

Attachments:

None.

Reviewed by:
Briana Bloomfield, City Clerk
Kate Allan, Director of Corporate Services

Submission approved by:
Tim Simmonds, City Manager

For more information on this report, please contact Staci Landry, Deputy Clerk at slandry@owensound.ca or 519-376-4440 ext. 1235.